

Wiltshire North County Campsite

Risk Assessment

Hazard	Who might be harmed	Control Measures	Person/s responsible for control measures
Fire damage and risk to life	All participants	Cooking tents and open fires to be at least 10m from all other tents. Marquees to have at least 2 exits with sufficient access space if used for cooking purposes. Gas cylinders to be placed outside the any tents, and any spare kept centrally in a secured area. Cooking areas to be kept free of obstruction. Evacuation area to be identified and clearly communicated to all participants.	Group leader
Trip hazard from access between tents	All participants	Sleeping tents to have a minimum 1m corridor all the way around. All access areas to be kept clear of rubbish, luggage, people and other items.	Group leader

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Use of open fires	All participants	Fires are only to be lit in the designated fixed fire places provided, and the patrol cooking area. All fires in the Patrol Cooking area must be above the concrete slabs, and raised off the ground. The remains of all fires must be cleared away after usage, with ash and embers cooled with water and ash placed in the metal buckets. Care must be taken when fires are in use. Usual precautions to be observed i.e. hair tied back, no loose clothing, no running near to fires. Bucket of water to be placed near to fires.	Group leader
Slips, trips and falls Uneven ground	All users	Conduct a visual inspection of the area to be used for activities, and take appropriate action if uneven ground, holes or trip hazards are found. Wear appropriate footwear. Ensure participants are briefed of all hazards. Mark areas as out of bounds where necessary.	Group leader
Injury from moving motor vehicles	All participants	All vehicles to stick to a 5mph speed limit.	Group leader

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		No vehicles to be parked on camping field - use car parking spaces provided.	
Risk of fire and risk to health caused by smoking	All participants	Smoking is not permitted within the boundaries of the campsite.	Group leader
Poisoning / Burns from Cleaning Materials	All Users	Only the cleaning products provided in the cleaning cupboards should be used. Cleaning products should not be left out. Chloride based cleaners are not permitted on site. Hand wash soap is provided in the toilets.	Group leader
Camping under trees	All participants	No tents to be erected under trees. Keep clear of overhanging branches which could fall in high winds.	Group leader

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Risk to health caused by prescription drugs administered incorrectly, or taken other than by owner	All participants	Each group to ensure that medication is secured. Any drug requiring refrigeration to be handed in to camp personnel assigned for this purpose. All prescription drugs to be in their original packaging and clearly labelled with owner's name and dosage required, and kept in a locked container.	Group leader
Activities	All participants	Activities undertaken on the site must be supervised by adults and the safety equipment provided used by participants.	Group leader
Electrocution from electricity supply or on site appliances	All Users	Portable appliance testing of electrical items is conducted on a risk-based approach with high-risk items checked annually. Devices are labelled with their last inspection date. Electrical fixed wiring throughout the site is subject is inspected and testing by an approved person on a five-year programme in accordance with current legal requirements. Any electric items brought to site must have been tested to the appropriate safety standard within the last 12 months. A copy of the certificate of test should be with the item when on site. This excludes mobile phones.	Group leader